

Ref. No. IKGPTU/DIA/2016Date 06/07/2026**Circular**

Subject: Registration (Including Fee Payment) Schedule for the students of Main Campus & Constituent Campuses of the University (for 3rd, 5th, 7th & 9th Semesters).

- A. In accordance with the notification ref. No. IKGPTU/REG/NF/Acad/116 dated 06.07.2023 (Annexure 'A'), all continuing students of the Main Campus & Constituent Campuses of IKGPTU (except Batch 2026-27) are hereby informed to Register for the semester **July-December 2026** (as per Performa attached at Annexure 'B') and deposit fee as per the following schedule:

Registration (Including Fee Submission) Schedule					
Semester	Without Fine	With Fine Rs. 500/-	With Fine Rs. 1000/-	With Fine Rs. 1000 + Rs. 50 per day till submission of fees	Remarks
For 3 rd , 5 th , 7 th and 9 th Semester	21.07.2026 to 20.08.2026	21.08.2026 to 04.09.2026	05.09.2026 to 19.09.2026	20.09.2026 to 04.10.2026 on recommendation of Dean (Academics) and approval of Hon'ble Vice Chancellor	No student will be allowed for registration after 04.10.2026
Note: No student will be allowed to appear in the semester examination without Registration. (The above mentioned fine will not be applicable on the students admitted under Post Matric Scholarship Scheme, Punjab and students availing loan under Bihar Student Credit Card Scheme/ Other loan schemes. For these students, fine as per Point 'B' below will be applicable). All students must note that attendance will be counted from the starting day of the semester. As per university norms, minimum 75% attendance is required to be eligible to appear in the semester examination.					

B. For PMSS Students (SC – Low Income Punjab) – Regarding Fee Deposit

Depositing Fee without Fine	Fine Rs. 1000/-	Fine Rs. 2000/-	Remarks
Students must deposit scholarship amount within seven days after receiving from the Government.	Within next 14 days	Within next 21 days	All Students will have to get registered as per the above schedule
Note: Students admitted under PMSS (SC Category Punjab with Low Income) but did not apply for PMSS will have to deposit full fee. All students must note that attendance will be counted from the starting day of the semester. As per university norms, minimum 75% attendance is required to be eligible to appear in the semester exams.			

The student shall pay the fee through online mode by visiting ptu.ac.in>Student Corner>Campus Students Fee Portal. The respective teaching departments will provide the list of students with applicable fee to the Finance & Accounts department for updating on the fee portal.

Dean (Academics)

Cc:

1. I/C Secretariat O/o Vice Chancellor: for kind information of Hon'ble Vice Chancellor.
2. Registrar, IKGPTU
3. Controller of Examination, IKGPTU - for information please
4. Finance Officer, IKGPTU
5. Director (Constituent Campuses)/ All HoDs (Teaching-Main Campus): For circulating the information to the students and to provide list of students with applicable fee to Finance & Accounts department.

"Propelling Punjab to a Prosperous Knowledge Society"

I.K. Gujral Punjab Technical University

Jalandhar-Kapurthala Highway, Kapurthala -144 603

Ph.: 01822-282562 Email: deanacad@ptu.ac.in Website: www.ptu.ac.in

**I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY JALANDHAR
(REGISTRAR OFFICE)**

IKGPTU/REG/NF/Acad/116

Dated: 06.07.2023

NOTIFICATION

Sub.: Regarding the submission of semester fee/late fee for the students of IKGPTU Kapurthala Campus & Constituent Campuses of IKGPTU.

The following decisions have been made regarding the submission of semester fees/late fee fine for the students of IKGPTU Kapurthala Campus & other Constituent Campuses of IKGPTU from the upcoming session:

1. No fine will be charged from the students within 30 days from the start of semester as per academic calendar of the University.
2. After last date, fine of Rs. 500/- will be charged for first 15 days and fine of Rs. 1000/- will be charged for next 15 days.
3. If the student does not submit their fees as per above mentioned period, then student has to pay fine of Rs. 1000/- plus Rs. 50/- per day till the submission of semester fees. In case a student fails to deposit fees in a semester, he/she may not be allowed to appear in the semester examination. This rule will not be applicable on students admitted under Post Matric Scholarship Scheme (Punjab) and students availing loan under Bihar Student Credit Card Scheme/Other loan schemes.

This is issued with the approval of competent authority on dated 01 July, 2023, vide e-office file no. I-27/53/2022-CSE (Computer no. 62543).



(Dr. S.K. Misra)

Registrar

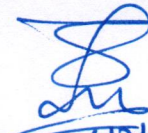
B. Singh

Dated: 06.07.2023

Endst. No. IKGPTU/REG/NF/Acad/117-122

A copy of the above is forwarded to the following for information and necessary action please.

1. Secretary to VC: for kind information to Hon'ble Vice Chancellor.
2. Dean (Academic)
3. Finance Officer
4. Directors of all Constituent Campuses
5. All HoD (Teaching)
6. ITS Branch: for updation on university website.



(Dr. S.K. Misra)

Registrar



I.K. GUJRAL PUNJAB TECHNICAL UNIVERSITY CAMPUS

VPO - IBBAN, JALANDHAR-KAPURTHALA HIGHWAY, KAPURTHALA-144603

Annexure 'B'

(REGISTRATION FORM FOR SESSION_____)

1. Name of the Student: _____
2. University Roll Number: _____
3. Course Name: _____
4. Semester: _____
5. Mobile Number: _____
6. Contact Number of Parents: 1. _____ 2. _____
7. Is there any pending UMC case against you? Yes/No (Tick one). If yes, attach details.

Fix your Passport
Size Coloured
Photograph here

SUBJECTS TO BE REGISTERED IN THE CURRENT SEMESTER

Sr. No.	Subjects Registered	Code of Subject	L	T	P	Credits	Signature of Subject Teacher

Total Credits registered by the student in the semester: _____

STATUS OF EARLIER EXAMINATIONS

Semester	If passed in all subjects, then year of Exam	If not fully passed, then number of Backlogs	% of Marks/ SGPA
I			
II			
III			
IV			
V			
VI			
VII			

FEE PAYMENT STATUS

Sr. No.	Type of Fee (Academic/Hostel)	Details Of Fees Paid (in Rs.)			Balance Fee yet to be paid in Rupees as on this Date	Remarks (Not To Be Filled By The Student)
		Date of Payment	Receipt no.	Amount Paid		

DECLARATION BY THE STUDENT

I have checked that the Registration form is completely filled. All the information filled by me in registration form is correct.

I have attached the following documents (Tick appropriate) with the Registration form:

(i) Copy of Fee Voucher/Fee Receipt

(ii) Anti-ragging affidavits by the student and his/her parents separately in prescribed performa

(v) UMC case details, if applicable

(ii) Receipt of late fee, if applicable

(iv) Copy of receipt of payment of pending dues

(vi) Hostel fee receipt

Date:

Signature of the Student

Continue on back page>>

Check List for student registering in Odd Semester:

To be filled by Competent Official (Tick the Appropriate boxes)				
Registration Date				
All Documents attached		Yes	No	
Registration Form has been filled and signed by student and concerned course instructor		Yes	No	
Payment of semester fee is done. Receipt No. entered in Registration form		Yes	No	
In case of fee is not paid/ pending give reasons:		PMS		
		BSCS		
		Other Education Loans		
		Relaxation in fee approved by the competent authority		
		Any other reasons:		
Late Registration Fine Payment Status		Not Applicable	Paid Amount (in Rs.): Fee Receipt No.: Date:	Pending
Registration Status		Registered	Registered Provisionally	Not Registered
Fee Category of Student	EWS	Tuition Fee Waiver	SC/ST/Post Matric/ Any other	General Fee
Classes are scheduled as per time table.		Yes	No	
There are no classes unassigned.		Yes	No	
All labs sessions are held as scheduled in time table.		Yes	No	

The above is verified by :

Name of Competent Official :

Signature of Competent Official :

Date :

Approved /Not Approved by:

Signature & Stamp of
Head of the Department

Date: